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Position: Sourcing Manager – Indirect Services 1 Year Contract

Location: Midtown, NYC

Salary: Open

Contact: PPugliesi@atriumstaff.com

This strategic sourcing manager will be responsible for assigned categories in the professional services, market research, facilities and logistics area. The strategic sourcing manager works with internal business partners to identify opportunities, develop strategy and negotiate deals and contracts in this area. You will be responsible for ensuring that supplier management processes are established within business units and that the sourcing process is followed for all sourcing activities.

Essential Functions (Responsibilities):

- Analyze complex data to identify sourcing opportunities
- Develop and implement sourcing strategies for assigned commodities
- Remain abreast of internal and external factors affecting commodity areas
- Manage RFX process utilizing sourcing best practices
- Negotiate and implement deals that maximize cost savings and service levels
- Develop and maintain positive relationships with internal business partners and external Suppliers

Qualifications / Requirements:

- 5 - 7 years procurement experience in a sophisticated sourcing environment
- Strong proficiency in all aspects of the sourcing process including: market analysis; RFX development and analysis; strategy development; contract development, negotiations, and management
- Experience with indirect services categories
- Skills and flexibility to assume a variety of categories as may be required
- Highly analytical—able to analyze complex data
- Strategic Thinking skills including an ability to make sound business judgments related to strategic supply philosophies, and initiatives.
- Effective integrator, collaborator and promoter. Ability to influence toward optimal sourcing outcomes

- Communication and Interpersonal skills including crisp verbal skills plus effective listening skills; effective facilitation skills; demonstrates high energy and models behaviors to motivate the team.
- Strong managerial and leadership skills to work across all functions and levels of an organization; ability to impact change; effectively establishes high performance standards.
- Execution skills including persistent drive for results utilizing sound project management, organizational and problem solving skills.
- Focus on innovation & creativity
- Experience in an entertainment-related business preferred.
- Excellent ability to use Microsoft Suite and web based tools
- BS, MBA preferred
- Working knowledge of SAP a definite plus