

REGISTRATION INFORMATION

FOUR EASY WAYS TO REGISTER:

Tel. (516) 466-9822 Fax (516) 466-4141 E-mail: poppenheimer@ismny.org
By Mail: ISM-New York, 69 Susquehanna Avenue, Great Neck, NY 11021-3819

TO REGISTER: Please complete and return this registration form. Registrations must be made in advance and are subject to confirmation.

REGISTRATION FEE: The full fee as designated for each program is payable in advance and includes cost of meeting materials, break refreshments, and a light lunch. Tuition fees will be reduced by 10% for a company team of 3 or more registrants attending the same seminar. Please make checks payable to ISM-New York.

	Member	Non-member		Member	Non-member
1-day seminar	\$395	\$495	CPSM Review Seminars	\$395/day	\$495/day
2-day seminar	\$790	\$990	Satellite Seminar	No charge	\$65
3-day seminar	\$1,195	\$1,495			

NON-MEMBERS of ISM-New York but members of other ISM affiliates or APICS are welcome to attend ISM-New York educational programs at member rates.

EDUCATION CENTERS: ISM-New York's Seminars are held at Pfizer, 150 East 42nd Street, New York City, from 9:00 A.M. to 5:00 P.M. ISM-New York holds its annual Symposium and Conference as well as regular monthly meetings at the New York Hilton, 1335 Avenue of the Americas, 53rd Street, New York City. ISM Satellite Seminars are held at the City of New York Citywide Training Center, 2 Washington Street, Room 1980, New York City.

CANCELLATIONS AND REFUNDS: Confirmed registrations can be cancelled and tuition refunded, less a \$75 administrative fee, if cancellations are received no later than seven days prior to the event. Registrants that have been confirmed (and not cancelled on time) but are unable to attend an event are liable for the entire fee. Registrants who fail to appear are not entitled to a refund. Substitutions may be made at any time.

HOTEL ACCOMMODATIONS: ISM-New York does not make hotel arrangements. Please make your hotel reservations directly.

REGISTRATION FORM - *You may photocopy this form for additional registrations*

Please register me for _____ that will be held on (date) _____

Name (Please print) _____ Title _____

Organization _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Fax () _____

E-Mail (Please print) _____

METHOD OF PAYMENT:

ISM-NY Fed. ID# 13-5329830

_____ Check is enclosed \$ _____ P.O. Number _____ Send Invoice _____

Credit/Procurement Card: _____ VISA _____ MasterCard _____ American Express

Card # _____ Expiration Date: _____

Amount to be charged \$ _____

Cardholder Signature _____

CHECK APPROPRIATE BOX(ES): Member Non-Member Confirming phone registration

Send membership application Call to discuss On-Site Seminars

Education is the key to professionalism. Don't delay, register today!

All seminars are available for On-Site presentation at your facility
To discuss On-Site Seminars contact Peter Oppenheimer, C.P.M., Executive Director, ISM-New York
(516) 466-9822 or e-mail: poppenheimer@ismny.org